

STEVENTON PARISH COUNCIL

Meeting Minutes

Monday 7th March 2016, at 8pm in the Village Hall.

Contact: Rosina Forde, raforde@hotmail.com

1. Present:

a) Councillors Present:

Jeff Dodgson, Mike Everton-Brown, Rosina Forde

b) Apologies for absence: None

c) Members of the public present:

Three parishioners, including John Smith who was invited to chair meeting.

2. Declarations of Interest: None

3. Minutes: Approved and signed Minutes of Meeting held on 1st February 2016.

4. Matters Arising: None

5. Parish Councillor Resignations

Three resignations confirmed – John Smith (immediate), Anita Bown (immediate), Jeff Dodgson (last day on 25th April at the Annual Parish Meeting (APM)). Rosina has sent the resignation letters to Basingstoke District Borough Council (BDBC).

The three vacancy forms are on the Steventon website (as part of a letter announcing the vacancies) and on parish notice board. These expire on 17th March. If the BDBC has not received 10 requests from electors to hold an election then we may co-opt new parish councillors.

A few enquiries have been received about the vacancies. There are two confirmed responses so far. We need a third.

The official date for requesting a precept for a Parish Clerk was the end of January. Rosina contacted BDBC to see if we could get an extension on this. They were prepared to extend to the end of February but we were obviously not going to be ready by then.

This means that the new Parish Council will not have a clerk for 2016/2017.

6. Governance:

The minutes of the February parish council meeting are on the Steventon Parish Council website. The agenda for this meeting is on the website and the parish notice board.

Rosina will put the agenda for the APM on the website and parish notice board.

Rosina is delaying further work to populate the website until it is confirmed that we will still have a parish council after April.

7. Current Planning Applications:

Ref: 15/04470HSE The Limes, 7Ashe Park Cottages. Erection of a detached timber garden room.

STEVENTON PARISH COUNCIL

Ref: 15/04466/HSE 2 Elm Tree Cottage, Steventon. Erection of two storey rear extension and alterations to roof to replace flat roof with pitched tiled roof.

Both applications granted.

No new planning applications.

8. Planning Compliance Issues: None to report.

9. Finance:

- a) **Receipts:** None
Annual payment of £1100 from BDBC due soon.
- b) **Payments:** None
- c) **Current Balance**
The balance on the NatWest account is £856.21.
The reserve account £1055.93 (Steventon Cricket Club).
- d) **Going Forwards**

Jeff gave Rosina a sheet containing:

- Description of actions required to deal with the End of Year Financial Statement, some to be done by Jeff and some by the new parish council.
- Actions to be taken by the new parish council regarding notifying relevant authorities about the change of treasurer and changing signatories on the bank account for signing cheques.

10. Annual Parish Meeting 25th April 2016

John was invited to chair the meeting.

Rosina contacted Steven Lugg, CEO of Hampshire Association of Local Councils (HALC) with the date of the APM and he has confirmed that he will attend and give a presentation.

Agenda will have same scope as last year and will include:

Chairman's report - John

Treasurer's Report - Jeff

Planning Report - John

Report from the Parish Hall Committee – John to ask Anita if she can do it

Neighbourhood watch – John to ask Chris if she can do it

Guest Speaker - Talk by Steven Lugg from HALC

Progress on Recruitment for new Parish Councillors - Rosina

Help is requested for preparing tea and coffee at the end of the meeting. If you could help please contact Rosina.

STEVENTON PARISH COUNCIL

11. Highways and Village Appearance:

Potholes have been fixed from the tunnel down to the Deane Gate. Jeff will try to get the authorities to fix the potholes on the other side of the tunnel.

John Smith has measured the two empty panes in the telephone box in order to replace the glass and has a supplier in mind.

Railway workers were leaving litter on both sides of the tunnel. Rachel Palmer and Rosina each complained to them. They were very polite and started clearing up after themselves.

John and Chris Smith also picked up some of their litter.

12. Notices, Correspondence and Circulars: None

13. Councillors' Announcements: None

14. Questions to the Chairman: None

15. Items for insertion in the Parish Magazine:

Dates of next parish council meeting and date of APM.

16. Date of Next Meeting:

The date of next parish council meeting will be Tuesday 16th May at 8.00pm in the village hall. This will be the Parish Council Annual Meeting where the chairman will be elected and other annual appointments made, and operational policies will be reviewed etc.

17. Meeting open to the Public:

No new points.

Signed

Date